

## About the course:

### “Field Officer Training”



*...making the transition from  
the classroom to  
the “real world”*

This course is designed to provide information and training to the Field Training Officer (FTO) to prepare a probationary officer with the necessary information and tools to properly and professionally begin their career as a peace officer. The FTO is an integral part in assisting the probationary officer to make the transition from the classroom environment to the application of learned skills in field situations. The training program will include information on the role of the FTO, the adult learning concepts, the evaluation process, civil liability issues, coaching and mentoring, ethics, effective communication skills and documentation in the FTO manual. Each student will receive a thorough and detailed comprehensive FTO training manual that should serve as a documentation and evaluation tool to successfully promote the development of the probationary officer.



#### *About the topics:*

- Role of the FTO
- Adult learning concepts
- Evaluation process
- Civil liability
- Coaching and mentoring
- Ethics
- Effective Communication skills
- Documentation in the FTO manual
- Motivation and managing a diverse employee workforce
- Gender issues in FTO process

## About the instructors:



**WILLIAM D. HEALY** was a career law enforcement officer for over 29 years. For 24 years Mr. Healy had been a member of the Ohio State Highway Patrol and was the Commander of the Highway Patrol's Traffic Drug Interdiction Team (TDIT). He also served for over five years as a manager/instructor at the Highway Patrol Academy. Mr. Healy has Bachelor's Degree from Ohio University and a Master's Degree from Central Michigan University in General Administration. Mr. Healy is a graduate of Southern Police Institute's Administrative Officer's Course at the University of Louisville. He has served as an instructor for the Northwestern University Traffic Institute (NUTI), the International Association of Chiefs of Police (IACP), the Drug Enforcement Administration and the Drug Interdiction Assistance Program. Mr. Healy was an adjunct professor of constitutional law at Ohio University. He has also served as an expert on search and seizure while serving on various search and seizure instructional panels at the Ohio Attorney General's Conference on Law Enforcement for the past 3 years.

**CAPTAIN JACK HALL** has been a law enforcement officer for over 15 years. He currently serves as a Captain at the Cleveland Metroparks Ranger Dept. Prior to this appointment, he served as a detective sergeant, supervising the detective bureau of the Avon Lake Police Department for over 7 years. His bureau's cases focused on financial fraud, drugs and sexual-related crimes. Captain Hall has also completed specialized training in computer forensics and practical homicide investigation. He is a former adjunct faculty member of Lorain County Community College's School of Police Science (1993-1994).

**REGISTRATION INFORMATION**

Name \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

FAX \_\_\_\_\_ e-mail \_\_\_\_\_

**Registration fee:**

**\$400.00**

\_\_\_ Payment Enclosed

\_\_\_ Bill Me (P. O. Number \_\_\_\_\_)

**Training Site:**

Elyria Police Department  
18 West Avenue  
Elyria, Ohio 44035



**4 WAYS TO REGISTER:**

**On Line:** [www.ncpi-ohio.com](http://www.ncpi-ohio.com)

**Mail:** Northcoast Polytechnic Institute  
Attn: William D. Healy, Director  
6688 Steinbeck Court  
No Ridgeville, Oh 44039  
Phone (440) 353-0796

**e-mail:** [info@ncpi-ohio.com](mailto:info@ncpi-ohio.com)

**Fax:** (440) 353-0797

School No. \_\_\_\_\_ School: FTO  
Elyria PD  
November 1-5, 2010

**WEB:** [www.ncpi-ohio.com](http://www.ncpi-ohio.com)

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**presents**

**Field Training  
Officer (FTO)**



Co-hosted  
by

**ELYRIA POLICE  
DEPARTMENT**

**Mon-Fri  
November 1-5,  
2010**

8:00 AM – 4:30 PM  
each day